



JOB POSTING

SUBSTITUTE TEACHERS (Kindergarten to Grade 12)

<u>REPORTS TO:</u>	<u>POSITION GROUP:</u>	<u>STATUS:</u>
Principal of Early Childhood Education, Principal of Elementary and Principal of Secondary	Faculty	On-Call, Casual, Temporary

Calgary French & International School (CFIS) is a full French language immersion co-educational independent school, serving over 740 students from preschool through to Grade 12. CFIS develops each student’s individual and academic potential in an academically rigorous program that is enriched with internationally-focused learning experiences and engagement in athletics and the fine arts. CFIS values openness, inquisitiveness, and understanding of both the community and the world beyond each student’s experience, and provides its students and employees with opportunities to lead and grow in a culture of mutual respect, creativity, innovation, and critical thinking. CFIS is a caring and supportive community for its students, faculty, and staff.

Job Description:

CFIS is seeking candidates for French Language Immersion (FLI) Substitute Teacher positions for the remainder of the 2018-2019 school year. Successful candidates would be available for on-call, casual replacement of classroom teachers.

Responsibilities include but are not limited to the following:

- Implement and follow the daily program as per the plan provided by the Teacher;
- Provide feedback to the Teacher on instructional items completed or not completed during their absence;
- Work with students individually or in groups to develop knowledge, skills, and competencies;
- Provide thorough and active supervision of students at all times, and developmentally appropriate behavioural guidance;
- Participate in maintaining a safe, clean, and welcoming classroom environment;
- Support student’s ongoing development and growth, in alignment with best practices in French immersion education;
- Supervise outdoor play, snack, rest, and meal times as required and specified in the

Teacher's plan;

- Maintain professional attitudes and loyalty to CFIS;
- Maintain confidentiality about students, their families, and employees inside and outside of the school;
- Follow directions given by the Principal of Early Childhood Education, Principal of Elementary, Principal of Secondary and Head of School;
- Other relevant duties as needed.

Qualifications:

- Fluently bilingual (French and English);
- Bachelor of Education;
- Must possess a valid Alberta Teaching Certificate or Alberta Interim Teaching Certificate, or be in the process of obtaining a Teaching Authority from a Canadian province.

The successful applicant will need to provide an updated Police Information Check with Vulnerable Sector Screening prior to commencing work.

Skills, Technical and Behavioural Competencies Required:

- Awareness of best practices in French immersion education;
- Sensitivity to the needs and feelings of others;
- Warm, friendly, positive personality;
- Ability to relate well to students and colleagues;
- Exemplary communication skills;
- Professionalism in dealing with all stakeholders;
- Interpersonal skills that foster collegiality and the common goals of CFIS mission, vision, and values;
- Demonstrated commitment to continuous learning and growth.

Salary:

- \$215.49 per full day and \$107.75 per half day

Posting Closes:

The posting will remain open until the positions have been filled. If you meet the above qualifications and wish to apply, please review the "Application Instructions" page of the CFIS website at <https://cfis.com/join-our-progressive-innovative-team>.

All applicants are thanked in advance for their submissions.