



2017 - 2018 Grocery Card Program Kiddie Mail Agreement

Please read the following terms and conditions for delivery via kiddie mail.

The Grocery Card Program Coordinator will give your child an envelope containing the grocery cards you ordered for the applicable month and your child will sign for it. If your child is in preschool or junior kinder-garten, kindergarten, or Grades 1 through 6, the Grocery Card Program Coordinator will either: (i) leave the envelope in your child's classroom with the knowledge of the teacher and/or the teacher's aide and the teacher or the teacher's aide will sign for it; or (ii) place the envelope in your child's pochette and the teacher or the teacher's aide will sign for it. In addition, for elementary grades, if your child is attending a different class (eg., art, music, phys ed., etc.) at the time of delivery, then the Grocery Card Program Coordinator will leave the envelope in your child's homeroom classroom with the knowledge of the teacher and/or the teacher's assistant and the teacher or the teacher's assistant will sign for it.

Grades 7-12 will be required to collect and sign for the cards at the jr/sr high office. Kiddie mail delivery will occur on the Tuesday afternoon of the delivery week each month unless either: you receive an email advising that delivery has been delayed due to unforeseen circumstances or your child is not at school that day, in which case the delivery process will occur on the Wednesday of the delivery week. Please note, if your child is absent on both dates, your envelope will be locked up in the CFIS main office until you are able to pick it up and sign for it at your convenience.

Once delivered and signed for as described above, you are responsible for the grocery card(s).

Unfortunately, if lost, the Grocery Card Program cannot replace grocery cards due to their cash-like nature. However, the Coordinators would be happy to help you track down any missing card if notified by Wednesday evening of the applicable delivery week. Email grocerycards@cfis.com

Kindly advise your child to be very careful to not lose the envelope because it is just like cash and that he or she should give it directly to a parent/guardian as soon as possible after school on the day of delivery. **By selecting the kiddie mail option, you are acknowledging that:** (i) you have read this letter; (ii) you agree to the above terms and conditions; (iii) you authorize and direct the Grocery Card Program Coordinator to deliver your grocery cards in the above manner and, if applicable, your teacher and/or teacher's aide to sign for your grocery cards on your behalf; and (iv) you release the Grocery Card Program Coordinators and the CFIS Endowment Society, the Calgary French & International School Society and the Calgary International Language Foundation and their respective officers, directors, contractors and employees from any liability with respect to same. The foregoing is not intended to release a person or entity from liability if and to the extent such liability is directly caused by his/her/its gross negligence or fraudulent behaviour. Thank you again for your participation in the Grocery Card Program, should you have any questions, concerns or special requests regarding your grocery cards, please feel free to email grocerycards@cfis.com.