



## Principal, Secondary Division

Calgary French & International School (CFIS) is seeking an exceptional educator and leader as its next Secondary Division Principal. The current Principal, who has been in the role for five years, will be retiring in June 2021 and the successful candidate's appointment will begin in August 2021. This is an outstanding leadership opportunity to join a top-rated school and work with a high-performing and visionary team of colleagues, who have proven their commitment to both ongoing improvement and to ensuring the very best French language learning environment for students.

Calgary French & International School is a co-educational independent day school located on a 14-acre campus in Calgary. Founded in 1969, CFIS is Alberta's top French Language Immersion school, and is accredited by CAIS (Canadian Accredited Independent Schools). CFIS has over 125 enthusiastic teachers and staff and serves over 750 students in Preschool through to Grade 12. The School offers a caring and supportive learning environment of small class sizes and rich learning experiences, from languages and sciences to sports and the arts. Integrated with its rigorous academic program are co-curricular options and activities, including sports teams and the fine and performing arts, as well as travel studies program opportunities and community service initiatives that give students the opportunity to engage with the world at every grade level. The Secondary Division provides a full French Immersion education to over 200 students from Grades 7 to 12. In 2019, the International Baccalaureate Organization (IBO) authorized CFIS to begin offering IB's Bilingual Diploma Programme to CFIS's Grade 11 and 12 students. In that same year, CFIS became a Global Round Square member school. CFIS students are encouraged to develop their intellectual, physical and creative potentials to become innovative and inspired global citizens who contribute positively to the world. For further information about CFIS and its Secondary Division, please visit the School's website at [www.cfis.com](http://www.cfis.com)

Reporting to the Head of School, and working closely with the Assistant Head, Academics and other senior leaders, the Secondary Division Principal

provides leadership, direction, and encouragement to promote and maintain high standards of teaching and learning, and creates an atmosphere where students, teachers, and staff can flourish. The position is supported by an Assistant Principal and a team of 28 outstanding faculty and staff members. The successful candidate will have a key advisory role in the academic leadership and administrative management of the School. The new Secondary Division Principal will also liaise with parents, support marketing and fundraising initiatives, and work closely with the other senior staff of CFIS.

As an experienced leader with a proven track record of outstanding achievements in education, the new Secondary Division Principal will possess a visionary outlook on teaching and learning, successful administrative experience, exceptional team-building capabilities, and fluency in French and English. Strong academic credentials, outstanding communication skills, and creativity in further enhancing an outstanding student-centered educational program are all required qualities. Strong knowledge of the Canadian independent school landscape, a deep understanding of the IB Diploma Programme, and a passion for the tenets espoused by Round Square will also be important assets. The new Secondary Division Principal at CFIS will have the opportunity to continue to further the improvement and development of this high-performing division, and to continue to promote the School's relevance on both the national and international educational landscapes.

The Search Committee will begin considering potential candidates immediately, and will continue until the role is filled. Applications, including a letter of introduction and the names of three references (who will not be contacted without consent of the applicant), should be forwarded electronically, in confidence, to the School's executive search consultant:

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